

**MONITORING OF THE CAPITAL PROGRAMME 2004/05
(Report by the Head of Financial Services)**

1. PURPOSE

- 1.1** This report highlights the variations from the currently approved Capital Programme for 2004/05 (as updated for any member or officer decisions already taken in accordance with the Code of Financial Management).
- 1.2** More detailed information on specific schemes can be obtained from the relevant Head of Service.

2. MONITORING INFORMATION

- 2.1** As reported in September the approved 2004/05 gross Capital Programme of £15,344k, has since been increased by £3,038k, as a result of work being carried over from 2003/04, by £288k through subsequently approved supplementary bids and £147k by transfers from revenue resulting in a total of £18,817k. Transfers from revenue have now increased to £170k as a result of revenue budgeted staff working on capital projects, thus the total gross programme is now £18,840k.
- 2.2** Annex A highlights, for each scheme, the number of weeks' variation from the planned completion date together with any expected variation in the total scheme cost. The final page of the Annex defines the content of each column.
- 2.3** The Medium Term Plan process is now well under way and as a result there are likely to be many changes to the current Programme due to cancellation, variation in value or delay. The position will obviously not be finalised until Council approve any changes in February. The following variations to the approved programme have been identified:-

	£000
ICT Server Room Extension – final cost saving	-16
CCTV – Vehicle Mounted Unit – further savings on completion	-10
Young People Activity Parks – part of funding no longer required	-12
Rural Renewal NE Hunts – Pump Priming – partly transferred to revenue (approved Cabinet 25 th November)	-30
Ramsey Leisure Centre Impressions, Creche, Storage and Office (approved Cabinet `4 th November)	
Additional cost	+128
Reduction in Condition Survey budget	-128
Ramsey Leisure Centre (Multi-activity area)	
Problems with ground conditions	+100
Leisure Centre Condition Survey - budget reductions	-100
TOTAL SAVINGS	-68

2.4 Project delays/Deferrals

Gross project delays/deferrals from 2004/05 to later years are now estimated at £4,400k. Related income amounts to £900k giving a net total of £3,500k.

3 REVENUE IMPLICATIONS

	2004/ 2005	2005/ 2006	2006/ 2007	2007/ 2008	2008/ 2009	2009/ 2010
	£000	£000	£000	£000	£000	£000
Net delays/deferral (para.2.4)	-87	-87				
Savings (para 2.3)	-2	-3	-3	-3	-3	-3
Total Revenue Impact	-89	-90	-3	-3	-3	-3

4 RECOMMENDATIONS

4.1 It is **RECOMMENDED** that Cabinet:

- i) Note the monitoring statement at Annex A.
- ii) Note the expected capital savings and revenue impact.

BACKGROUND PAPERS

Capital programme and monitoring working papers.
Previous Cabinet and Committee reports on capital expenditure.

Contact Officer – Steve Couper ☎ 01480 388103

Active Schemes 2004/05

		COMPLETION			NET EXPENDITURE £000's			COMMENTS	
Approved Date		Deferral (weeks)	Slippage (weeks)	Approved 2004/05	Approved Total	Projected Variance			
PORTFOLIO: Finance									
Administration									
03/999.02	VAT Exempt Capital (04/05)	31-Mar-05	0	0	90	90	0	SC	
Total for Portfolio					90	90	0		
PORTFOLIO: Housing & Young People									
Housing Support									
01/039.02	Disabled Facilities Grants (04/05)	31-Mar-05	0	0	812	812	0	EM	
00/141.02	HRAs and RENs (04/05)	31-Mar-05	0	0	277	316	0	EM	
>>	Social Housing Grant (Contingency) (04/05)	31-Mar-05	0	0	605	605	0	Muir - Roman Way £386,000 approved. Remainder likely to be allocated to Barford Road, Eynesbury	
Planning Policy & Conservation									
>>	02/078/B	Huntingdon Town Centre Regen - CAPS Scheme	30-Mar-04	0	0	22	94	-94	RPb Completion date quoted relates only to grant payments in 2003/04. The scheme runs to 2005/06.
Total for Portfolio					1716	1827	-94		
PORTFOLIO: Leader									
Economic Development									
03/365/A	Huntingdon Boatyard Improvements	28-Feb-04	0	52	75	100	0	KP Consultants appointed to assess possibilities for site	
>>	02/239/B	New Industrial Units	28-Feb-04	0	148	270	540	0	KP Land identified in St Ives. Acquisition commenced July 2003. Programme revised and consequential slippage identified. Conceptual Feasibility Study prepared, awaiting instruction to proceed. On hold awaiting member decision.
Information Technology									
03/301.00	Customer First - Programme Wide	31-Mar-05	0	0	126	643	0	CH Revised Customer First programme submitted to MTP	

Active Schemes 2004/05

		COMPLETION			NET EXPENDITURE £000's			COMMENTS	
	Approved Date	Deferral (weeks)	Slippage (weeks)	Approved 2004/05	Approved Total	Projected Variance			
Office Accommodation									
	03/300/A	Pathfinder House Imps and One Stop Shop	31-Mar-06	104	0	250	9600	0	RP Feasibility study proposed for submission to Council in February 2005. Expenditure in 2004/05 relates to feasibility study, site investigations and repairs to
>>	01/128/A	Public Buildings Access - Disability etc	30-Mar-04	0	52	0	90	-17	RP Report on Pathfinder identifying works nearing completion. Works at St Neots being considered.
Planning Policy and Conservation									
	03/358/A	Rural Renewal NE Hunts - Pump Priming (04/05)	31-Mar-05	0	0	50	50	-30	MS
				Total for Portfolio			771	11023	-47
PORTFOLIO: Leisure									
Leisure Events and Facilities									
	02/058/A	Grafham Water Centre Partnership Contribution	31-Mar-05	0	0	10	20	0	PJ
	00/999.02	Local Leisure Project Grants (04/05)	31-Mar-05	0	0	105	105	0	SB
Leisure Policy and Development									
	00/001/B	St Neots Tennis Initiative Partnership	01-Mar-02	0	113	30	30	0	JP NOF bid accepted
Parks and Open Spaces									
	446	Football Improvements	31-Mar-05	0	0	205	205	0	Discussions with the Hunts Local Football Partnership
>>	01/074/A	Huntingdon - Riverside Park - Bridge Replacement	30-Dec-04	0	0	13	90	0	SM
>>	01/121/A	Pilot Linear Park Development	30-Nov-03	0	47	0	119	0	SM Outstanding works identified. Shelter installed. Bases installed. Landscaping completed. Scheme progressing.
	03/369.01	Play Equipment (03/04)	31-Mar-04	0	26	0	46	0	SM Schemes delayed
	03/369.02	Play Equipment (04/05)	30-Nov-04	0	0	47	47	0	SM
>>	467	St Neots - Skate Park	31-Mar-05	0	8	100	100	0	Design Work by Bedford Design Group. EA approval gained. Tenders returned 27th August 2004. Funding being finalised. Rescheduling to start siteworks March 2005
>>	01/107/A	Various Parks - Signs	30-Dec-03	0	52	0	40	0	SM Order placed. Design proposals of fabricator assessed and agreed. Fabrication in progress.

Active Schemes 2004/05

			COMPLETION			NET EXPENDITURE £000's			COMMENTS COMMENTS
			Approved Date	Deferral (weeks)	Slippage (weeks)	Approved 2004/05	Approved Total	Projected Variance	
>>	02/004.01	Young People's Activity Parks (03/04)	31-Mar-04	0	30	0	64	-44	SM Schemes dependant on Partnership Funding. Criteria to be revised.
	02/004.02	Young People's Activity Parks (04/05)	31-Mar-05	0	0	46	46	0	SM
Recreation Centres									
>>	00/022/A	CCTV - Improvements at Leisure Centres	31-Jul-05	0	21	20	80	0	SB 20K slipped from 2003/04 for Sawtry. Estimated completion of Sawtry Dec 2005 (amended 5/10/04). 5k to be slipped for improvements at SNLC when site design is finalised.
	01/135.01	Leisure Centres - Disabled Facilities (03/04)	31-Mar-04	0	26	0	30	0	SB £19k carried forward from 03/04 pending return of Disabled provision reports on all Centres.
	02/134.01	Leisure Centres - Future Maintenance (04/05)	31-Mar-05	0	0	803	803	-100	SB Tenders out in stages. RLC/SLC returns 9/7, HLC/SNLC returns 23/7, SILC returns 10/8 (late arrived 27/8) RLC/SLC under way. HLC under way. SILC under way
>>	02/259/A	Ramsey - New Multi Activity Area	30-Nov-02	0	94 **	0	221	100	SB Actual opening 22 September 04. Substantial additional work - provision from Condition Survey
>>	03/424/A	Ramsey Leisure Centre - Creche, Office &	31-Jan-05	0	12	200	200	128	PJ Modifications to original plan now incorporated. Scheme now projected at £308k combining both schemes (L260 and L261) and increasing resultant revenue. Only - 2 tenders returned. Lowest 50k over budget. Re-tendering. Expected returns 30 Sep 04. Renegotiated with lowest tender. Report to Cabinet for 14/10/04 requesting total of 328k - extra 20k required. Cabinet approval given - as long as funding is taken from elsewhere in Leisure Capital programme. Can do - but involves rephasing of Cond Survey Work commenced 29/11 - completion by May 05

Active Schemes 2004/05

	Approved Date	COMPLETION Deferral (weeks)	Slippage (weeks)	NET EXPENDITURE £000's			COMMENTS COMMENTS	
				Approved 2004/05	Approved Total	Projected Variance		
>> 02/262/B	Sawtry - Fitness Studio	30-Mar-05	0	39	614	970	0	SB Tenders being prepared. Car park to proceed (subject to planning 17/5/04) in advance of building work. Still issues to be resolved on Parking esp Schools financial contribution Estimated commencement Jan (March?) 05, completion - 10 months
>> 02/134.04	St Ivo Leisure Centre - Changing Rooms	01-Jun-04	0	0 **	14	106	0	Part of Condition Survey Work to take place from Easter 2004
>> 02/134.06	St Ivo Leisure Centre - Hammer Cage	30-Nov-03	0	30 **	-6	16	0	Work commenced on schedule. 10 week programme. Completed on Completed June 04
02/134.05	St Ivo Leisure Centre - Sports Hall Floor	31-Mar-04	0	4 **	-2	54	0	Part of Condition Survey Single supplier (Granwood) to overlay floor. Work to take place in Easter 2004 to correspond with pool changing room work. Reopened 05 May 04
>> 02/134.07	St Ivo Leisure Centre - Squash Crts Roof Underline	31-Mar-04	0	24 **	0	17	0	Roof complete on schedule - refurbished lighting installed. Completed Aug 04. Lighting completed Sept 04
>> 03/333/A	St Neots Leisure Centre - Creche & Kitchens	30-Nov-03	0	69	0	272	0	PJ Tenders came in 100K over expected. Work deferred. No decision on whether to proceed with re-tendering or packaging with
Transportation								
00/003.01	Accessibility Improvements/Signs (03/04)	28-Feb-04	0	52	0	60	0	CA
				Total for Portfolio	2307	3849	84	
PORTFOLIO: Planning Strategy								
Car Parks								
00/014/A	Environmental Imps - Ph 5	30-Jan-05	0	0	21	102	0	CA
02/017/B	Fenstanton Car Park	30-Dec-03	0	60	0	22	0	CA planning permission now received
Economic Development								
>> 00/999	Hunt Town Cent Dev - HDC Estate Advice	30-Mar-04	0	52	24	100	-20	EW
>> 01/077/A	Hunt Town Cent Dev - Planning Dev Issues	30-Mar-04	0	52	480	1092	0	MS Completion date quoted relates only to activity in 2003/04. The scheme runs to 2005/06.

Active Schemes 2004/05

		COMPLETION			NET EXPENDITURE £000's			COMMENTS
		Approved Date	Deferral (weeks)	Slippage (weeks)	Approved 2004/05	Approved Total	Projected Variance	COMMENTS
Environmental Improvements								
03/431.01	Area Joint Committee Small Scale Imps (03/04)	31-Mar-04	0	8 **	0	103	0	CA awaiting information from County
03/431.02	Area Joint Committee Small Scale Imps (04/05)	30-Mar-05	0	0	103	103	0	CA
Information Technology								
01/045/A	Electronic Document Imaging Pilot in Planning	31-Mar-03	104	0	0	27	0	JT A0 scanner to be replaced by the end of the year
Planning Policy and Conservation								
02/224/A	Town Centre Developments	28-Feb-04	0	0	31	268	0	RPb Completion date quoted relates only to activity funded in 2003/04. The scheme runs to 2006/07.
Public Transport Support								
483	Rural Bus Stop Provision	28-Feb-05	0	0	25	25	0	
Transportation								
03/352.00	AJC - Safe Routes to School (03/04)	28-Feb-04	0	30 **	0	50	0	StB
03/366/A	Cycle Route - Views Common, Huntingdon	30-Oct-03	0	57	0	55	0	StB Delay due to Great Crested Newts
00/037.02	Cycle Safety Storage Racks (04/05)	31-Mar-05	0	0	15	18	0	StB
>>	02/277/B Huntingdon Bus Station - Imps and Refurbishment	31-Jan-04	0	24 **	0	1	-2	RP Completed
03/361.00	Huntingdon Market Town Transport Strategy (03/04)	28-Feb-04	0	12 **	0	70	0	StB
03/361.01	Huntingdon Market Town Transport Strategy (04/05)	31-Mar-05	0	0	70	70	0	StB
01/095.01	Local Transport Plan (03/04)	31-Mar-04	0	13 **	0	85	0	StB
01/095.02	Local Transport Plan (04/05)	05-Feb-05	0	0	85	85	0	StB
02/132/A	Railway Stations - Improvements (04/05)	28-Feb-05	0	8	15	15	0	StB
01/152.01	Safe Cycle Routes (03/04)	31-Jan-04	0	16 **	0	100	0	StB
01/152.02	Safe Cycle Routes (04/05)	31-Mar-05	0	-13	105	105	0	StB
>>	02/278/B St Ives Bus Station - Waiting Rm & Pub Cons Imps	30-Oct-03	0	38 **	0	27	-3	RP Project complete.
02/250.02	St Neots Transport Strategy (04/05)	31-Mar-05	0	0	72	72	0	StB Mill common cycleway - possible delay due to legal problems
Total for Portfolio					1046	2595	-25	
PORTFOLIO: Public Health & Community Safety								
CCTV								
00/020.00	CCTV - Camera Replacements (03/04)	28-Feb-04	0	47	0	74	0	SH report to Cabinet on 25th November
00/020.01	CCTV - Camera Replacements (04/05)	28-Feb-05	0	0	74	74	0	SH

Active Schemes 2004/05

		COMPLETION			NET EXPENDITURE £000's			COMMENTS
		Approved Date	Deferral (weeks)	Slippage (weeks)	Approved 2004/05	Approved Total	Projected Variance	
Crime Reduction								
00/036.02	Crime and Disorder - Lighting Improvements (04/05)	30-Mar-05	0	0	21	21	0	SH
Watercourses								
	Henbrook, St Neots - Retaining Wall	30-Mar-04	0	39	48	48	0	Dependant on claim from insurance companies which has been received but refuted. Now passed to our insurers
Total for Portfolio					143	217	0	
PORTFOLIO: Resources Etc.								
Information Tech								
03/301.30	Customer First - Technical Infrastructure	31-Mar-07	0	0	992	1943	0	
Information Technology								
03/301.20	Customer First - People and Facilities	31-Mar-07	0	0	188	369	0	
03/301.10	Customer First - Transaction Delivery	31-Mar-07	0	0	93	184	0	CH
03/375/A	Desktop Rationalisation (03/04)	31-Mar-04	39	0	0	100	0	DW Project awaiting release of Microsoft operating system update for Windows XP
03/301.04	Elections System Application Review	31-Mar-04	104	0	38	38	0	Deferred to 2005/06 at request of Head of Service
>>	01/082.01 Enhanced Security of Data Network & Comp Sys	31-Mar-04	26	0	0	15	0	MO Proposal agreed by eCAG 30-Apr-04
	01/082.02 Enhanced Security of Data Network & Comp Sys	31-Mar-05	0	0	45	45	0	MO
	I C T Server Room Extension	31-Jul-04	0	0 **	74	74	-16	Completed, together with upgraded electricity supply.
03/301.04	Land Charges Application Review (03/04)	31-Mar-04	0	30	2	74	0	Delayed due to data migration problems
03/301.11	Leisure System Development	31-Mar-05	0	0	29	128	0	CH
	Operations Business System	31-Mar-05	0	0	76	76	0	
>>	03/301.08 Personnel/Payroll System	31-Mar-02	152	0	22	171	0	CG Delayed by one month due to unplanned absence of staff
03/301.04	Planning Application Review	31-Mar-04	0	52	0	35	0	Awaiting software enhancements to Uniform for listed buildings and conservation group
03/301.04	Switchboard Application Review	31-Mar-04	52	0	0	23	0	Dependant upon the requirements of the Contact Centre
494	Voice and Data Infrastructure	31-Mar-07	0	0	100	200	0	£50k for integration with the Contact Centre in 2004-05. Remainder dependant upon results of an infrastructure review

Active Schemes 2004/05

		COMPLETION			NET EXPENDITURE £000's			COMMENTS
Approved Date		Deferral (weeks)	Slippage (weeks)	Approved 2004/05	Approved Total	Projected Variance		
		Total for Portfolio			1659	3475	-16	
PORTFOLIO: Waste Management & Streetscene								
Environmental Improvements								
02/050/A	Great Whyte, Ramsey - Env Imp Ph 2	30-Sep-05	0	0	21	175	0	CA
02/241/B	Heart of Oxmoor	28-Feb-06	0	0	450	800	0	MS Revised MTP bid submitted
01/049/A	Huntingdon Town Centre - Phase 2	31-Dec-05	0	0	189	1066	0	CA
02/051/A	Little Whyte, Ramsey - Env Imps	31-Mar-05	0	0	21	124	0	CA
01/104.01	Oxmoor Environmental Improvements (03/04)	31-Mar-04	0	17 **	0	53	0	CA
01/104.02	Oxmoor Environmental Improvements (04/05)	28-Feb-05	0	0	63	63	0	CA
02/240/B	Oxmoor Kent Road Improvements	30-Nov-04	0	0 **	653	1037	0	CA Construction complete. Invoices being raised for work undertaken for tenants/owners of properties.
01/157.02	Small Scale Imps - District Wide (04/05)	31-Mar-05	0	0	82	82	0	CA
Operations Services								
462	Godmanchester Nursery	31-Mar-05	0	0	13	13	0	
03/313/A	New Refuse Collection Round	01-Apr-03	0	0 **	155	310	-31	RW New round in operation from April 2003.
03/304/A	Refuse/Green Waste Collection	31-Mar-04	52	0	2249	2489	0	RW Scheme roll out approved in three phases July 2004/Oct 2004/April 2005
02/192.02	Vehicles Fleet Replacement (04/05)	31-Mar-05	0	0	48	48	0	RW
Public Conveniences								
01/163/A	General Improvements-Public Cons	01-Feb-04	0	60	0	36	0	CA Working Party being set up following Cabinet in November 04
03/302/A	New Public Conveniences	31-Mar-06	0	0	300	1200	0	CA Report to Cabinet Nov 04 Working Party being Set up APC's in villages to be removed and standard APC in St Germain Street, Huntingdon. Other 2 in Huntingdon to remain.
Public Transport Support								
03/400.00	Bus Shelters - Extra Provision (03/04)	31-Jan-04	0	47	0	33	0	CA
03/400.01	Bus Shelters - Extra Provision (04/05)	30-Dec-04	0	0	33	33	0	CA
Transportation								
00/003.02	Accessibility Improvements/Signs (04/05)	28-Feb-05	0	4	30	30	0	CA

Active Schemes 2004/05

		COMPLETION			NET EXPENDITURE £000's			COMMENTS
Approved Date		Deferral (weeks)	Slippage (weeks)	Approved 2004/05	Approved Total	Projected Variance		
Waste Management								
02/279/B	Joint Waste Management Contract Procurement	30-Mar-04	52	0	50	120	0	RP Deferred by MTP bid 02/240/B.
		Total for Portfolio			4357	7712	-31	
		Total all Portfolio			12089	30788	-129	

ANNEX: MTP - CAPITAL SCHEMES MONITORING REPORT - DEFINITIONS

Active Schemes 2004/05 All schemes with approved funding (gross or net) in the year to which the report relates or which have a predicted 'current' or 'actual' completion date within the year.

		COMPLETION			NET EXPENDITURE £000's			COMMENTS
		Approved Date	Deferral (weeks)	Slippage (weeks)	Approved 2003/04	Approved Total	Projected Variance	
PORTFOLIO:	ENVIRONMENT							
CCTV								
019	CCTV - Alarm Actuated Camera Position	31-Dec-02	0	0	40	40	0	

Project appraisal reference

Name of scheme

The date given for the completion of the project in the original project appraisal or in a subsequently approved revised project appraisal.

The currently predicted or actual (for completed schemes) time in weeks by which completion will vary from the approved date.

To qualify as a 'deferral' the delay/acceleration must have been approved in advance by a project board (which includes a Chief Officer).

The currently predicted or actual time in weeks by which completion will vary from the approved date or extend beyond the period for which a 'deferral' has been authorised.

*Schemes where deferral/slippage is based on an 'actual' completion date are distinguished in the report by **.*

Net amount included in MTP for the current year together any approved slippage from the previous year.

The overall net cost of the scheme based on historic actuals and future approved.

For annually recurring sums this is the current year funding only. These are indicated in the report by #.

The projected difference between the approved total net cost of the scheme and the actual net expenditure to deliver the scheme.

Brief narrative describing any deferral, slippage or financial variance.

Projects are allocated to portfolio holders and then grouped by function.

For appraisals that relate to an annually recurring sum the approved date is assumed as the end of March for the year being reported on.